



## **OCCUPATIONAL HEALTH & SAFETY POLICY STATEMENT HSAW 1974 (ISO 45001:2018)**

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### **INTRODUCTION**

This Cade Roofing and Building Services Ltd Health and Safety Policy Statement applies to all operations (Scaffolding, Roofing and Building Services) both at the company's head office at Unit 06 Portfield Road, Portsmouth and on transient work sites, whether planned or responsive works for scaffolding, roofing, and building works.

The Managing Director (Mr. Lee Cade) recognises and accepts responsibility to provide a safe and healthy working environment and to prevent injury and ill health for all employees, sub-contractors and visitors who attend Cade Roofing and Building Services Ltd. premises and transient work sites and others (e.g., public, sub-contractors, client workers and others) who may be affected by the conduct of our operations. By signing this Occupational Health and Safety Policy, the Managing Director gives approval to the Occupational Health and Safety Management System described in the Integrated Management System Manual (HSEQ) and in supporting Company Processes. As the Managing Director, I am committed to continually improve the health and safety of our workers to ensure it remains robust and upholds the safety of all. Mr Lee Cade, will so far as reasonably practicable, is committed to protect both workers and others from both injury or ill health and will supply adequate resources to uphold this policy

Cade Roofing and Building Services Ltd. recognises the social and economic importance of protecting the health and safety of those affected by its operations and is committed to leading by example in promoting health and safety in all its operations. Health and safety should never be compromised for any other objective.

This Occupational Health and Safety Policy is evaluated as part of the overall review of the Occupational Health and Safety Management System to ensure its stated objectives are met. This statement will be reviewed on an annual basis.

### **HEALTH AND SAFETY OBJECTIVES, PRINCIPLES AND RESPONSIBILITIES**

The objectives and principles of the Occupational Health and Safety Policy are:

- To ensure that the risk of COVID 19 within the workplace is controlled at all times by ensuring; PPE/RPE, communication, information and instruction is maintained at all times
- To establish and maintain an Occupational Health and Safety Management System which satisfies the requirements of ISO 45001:2018, all applicable statutory and regulatory requirements, industry best practice and any other Client specific requirements.
- To maintain workplaces to ensure that they are safe and without health risks, including means of access and egress, with adequate facilities and arrangements for employees' welfare.
- To provide and maintain working environments and safe systems of work for employees that are safe and free from health risks.
- We are committed to eliminate, so far as reasonably practicable, all hazards and reduce risk to provide a safe working environment free from injury and ill health.
- To provide and maintain plant and equipment and operational controls that prevent injury and ill health.
- To ensure safety and absence of health risks in connection with the use, handling and storage of articles and substances.
- To consult with employees on issues relating to occupational health and safety.
- To promote and encourage a positive health and safety culture throughout the organisation through the provision of information, training, instruction, and supervision.
- To provide sufficient information, instruction, training, and supervision to enable employees to avoid hazards and to contribute positively to the health and safety of themselves and others whilst at work.

- To establish effective arrangements to draw the Occupational Health and Safety Management System to the attention of employees so that they are aware of their obligations and carry out communication, so it is understood and implemented by all employees.
- To ensure all employees are aware of their individual occupational Health and Safety obligations under the *Health and Safety at Work etc 1974 Act*. Management shall seek the support and co-operation of employees with respect to occupational health and safety.
- To operate a 'balanced blame' culture whereby employees are openly encouraged to report hazards, including near misses, without fear of reprisal to ensure the root causes of accidents are identified thus enabling measures to be put in place to eliminate recurrence and promote lessons learnt.
- To ensure sufficient financial and physical resources are available to meet the objectives of the Occupational Health and Safety Management System, as well as all applicable statutory and regulatory requirements.
- To ensure occupational health and safety objectives are set, monitored, and reviewed at regular intervals.
- To maintain continual improvement of occupational health and safety management and performance by regularly monitoring and reviewing the occupational Health and Safety Management System to ensure its effectiveness.
- To update operations in response to advances in technology, changes to industry best practice and new understanding in health and safety.
- To ensure that risk assessments are being carried out on an on-going basis, with employees participating in the risk assessment process. Assessments will cover our undertakings and will assist in the identification of hazards and the setting of prioritised objectives for elimination and reduction of risk.
- Ensure that all aspects of Network Rail activities that safety remains paramount
- Behavioural safety will be monitored at all times by supervisors, and if required re-education promoted and implemented by managers
- We are committed to ensure that we uphold all relevant health and safety regulations that impact on our operations
- To arrange for the effective planning, organisation, control, monitoring and review of preventative and protective measures.
- To maintain records as objective evidence to show compliance with the Occupational Health and Safety Management System.

#### **RESPONSIBILITY AND ACCOUNTABILITY**

The Managing Director has overall responsibility and accountability for the Occupational Health and Safety Policy and Occupational Health and Safety Management System including formulation, development, implementation and encouraging commitment by personnel at all levels of the Company. He is fully supported by the HSEQ management team, with both advise him and support him with his responsibilities.

#### **PERFORMANCE EVALUATION**

The performance of this policy statement shall be measured and monitored by our health and safety performance (KPI's) and formally discussed during Management Review Meetings as required by our accreditation, namely ISO 45001:2018.

The Management Representatives nominated in the Integrated Management System Manual are responsible for the co-ordination, implementation and monitoring of this policy throughout the organisation.

All employees, contractors and visitors are responsible for policy implementation by cooperating, participating and contributing to its success through their actions and suggestions.

#### **COMMUNICATION**

This Occupational Health and Safety Policy is communicated to all employees, contractors and visitors. A copy is displayed on employee notice boards at the Head Office, held in the Site Offices and published on the internal company shared drive and company website. All employees are encouraged to read it and communicate any queries to a Director. Copies are made available to interested parties on request and a copy

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is published on our company website.

**Lee Cade**

**Managing Director**

SIGNED: *Lee Cade*

**DATE: 08/10/2021 (Reviewed every 12 months) Next review 08/10/2022**

**Communication of policy : This Policy is placed on the HSE Notice Board and communicated on our www and via the workers Google Drive**